

# **MINUTES**

## **Howell County Senate Bill 40 Board of Directors Meeting February 20, 2003**

The Howell County SB 40 Board of Directors met at the County Commissioner's Office in the Howell County Courthouse at 12:00 p.m.

Present were board members: Jay Garnett, Chairman; John Deidiker, Treasurer; Joan Dietrich, Secretary; Trent Cockrum, Jack Doss, Tom Poindexter, Joan Bailey Russell, and Cindy Walton.

Also present were: Larry Spence, Howell County Presiding Commissioner; Courtney Murphy, OSI Manager; Lisa Earnest and Craig Barwick from the Poplar Bluff Regional Center; Linda and Udo Ottow from Oakwood Life-Sharing Services, Inc. of West Plains; Bob Vaughn and Mark Collins.

Absent was board member Mary Good.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

A correction was made to the minutes from the board meeting on November 21, 2002. The correction was made as follows: Joan Bailey Russell was in attendance.

The minutes were read and approved as corrected.

### **TREASURER'S REPORT**

Treasurer John Deidiker reported the present checking balance to be \$216,127.43 with a 2002 year end balance of \$96,091.83. Motion by Tom Poindexter to accept the treasurer's report and seconded by Jack Doss. The motion carried.

### **OLD BUSINESS**

A. Approve Poplar Bluff Regional Center Contract:

John Deidiker made a motion for Jay Garnett to have approval to sign a contract of agreement between the Howell County Senate Bill 40 Board of Directors and The Department of Mental Health Division of Mental Retardation and Developmental Disabilities. It is a cooperative funding of Medicaid waiver match for waived services. The SB40 Board will make four equal payments of \$26,480.00. Joan Bailey Russell seconded the motion. Motion carried.

## **NEW BUSINESS**

### **A. Presentation from Oakwood Life Sharing Services:**

Linda Ottow shared a video with the board concerning services available in Camphill, NY. Linda and Udo are co-directors of Oakwood Life-Sharing Services, Inc. in West Plains. They offer a foster home ISL certified in Missouri by the Dept. of Mental Health. Oakwood celebrated its official grand opening on March 14, 2003. At Oakwood they offer: Respite, Residential Care, Day Habilitation /Personal Assistance, as well as Weavery and Houseparents.

## **SHELTERED WORKSHOP REPORT & FUNDING REQUEST**

Receipts from OSI for transportation for the months of November, December, and January were \$27,000.00.

Request for funds from OSI, approved by the Board, were as follows:

Transportation for the months of February, March, and April: \$27,000.

Motion made by Joan Bailey Russell to approve this request and seconded by Jack Doss. The motion carried.

## **ANY OTHER BUSINESS**

Lisa Earnest presented a list of books and publications which would be beneficial to be in circulation at the West Plains Public Library. The books and publications offer useful information to all concerning special needs.

## **NEXT MEETING**

The next quarterly meeting of the Howell County Senate Bill 40 Board will be Thursday, May 15, 2003, at 12:00 p.m. at the County Commissioner's Office in the Howell County Courthouse.

## **ADJOURN**

The meeting adjourned at 1:15 pm.

## **MINUTES**

### **Howell County Senate Bill 40 Board of Directors Meeting May 15, 2003**

The Howell County SB 40 Board of Directors met at the Howell County Commissioner's Office in the Howell County Courthouse at 12:00 p.m.

Present were board members: Jay Garnett, Chairman; John Deidiker, Treasurer; Joan Dietrich, Secretary; Trent Cockrum, and Jack Doss.

Also present were: Larry Spence, Howell County Presiding Commissioner; Dennis VonAllmen, County Clerk; OSI Manager Courtney Murphy; Jude Duffell, Tom and Judi Duffin, Dedie Rhoads, Becky Williams, Denise Nibert, Sharlet Allen, Debbie Davis, Mike Newton, Craig Barwick, Linda Ottow, Bob Vaughn.

Absent were board members Mary Good, Tom Poindexter, Joan Bailey Russell, and Cindy Walton.

#### **CORRECTION OF MINUTES FROM FEBRUARY 20, 2003 MEETING**

A correction was made to the minutes from the board meeting on February 20, 2003. The correction resulted in the following information being added to the minutes:

The following bills were approved at the meeting on February 20, 2003:

Receipts from OSI for transportation for \$27,000; Mental Health Trust Fund for \$6,620; \$64.08 to Jay Garnett for board expense; and \$21.06 to Joan Dietrich for postage.

Joan Bailey Russell made a motion to accept the bills. Tom Poindexter seconded the motion. The motion carried.

#### **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Minutes of the previous meeting, February 20, 2003, were read and approved as corrected. Motion by Trent Cockrum to accept the minutes and seconded by Jack Doss. Motion carried.

#### **TREASURER'S REPORT**

Treasurer John Deidiker reported the present checking balance to be \$191,002.35. Motion by Joan Dietrich to accept the treasurer's report and seconded by Trent Cockrum. The motion carried.

## **OLD BUSINESS**

Craig Barwick of the Poplar Bluff Regional Center discussed Howell County SB 40 Matching Services.

Linda Ottow from Oakwood Life-Sharing Services, Inc. of West Plains discussed how Respite Services are used.

## **SHELTERED WORKSHOP REPORT AND FUNDING REQUEST**

Receipts from OSI for transportation for the months of February, March, and April were \$27,000.00. A disbursement of \$27,000.00 was made.

Request for funds from OSI, approved by the Board, were as follows:

Transportation for the months of May, June, and July: \$27,000.00.

Motion made by Jack Doss to approve these requests and seconded by Joan Dietrich. Motion carried.

## **ANY OTHER BUSINESS**

A motion was made by Trent Cockrum and seconded by Joan Dietrich to reimburse Jay Garnett for the lunch expense of \$57.00. Motion carried.

## **NEXT MEETING**

The next quarterly meeting of the Howell County Senate Bill 40 Board will be August 21, 2003, at 12:00pm at the County Commissioner's Office in the Howell County Courthouse.

## **ADJOURN**

The meeting adjourned at 1:20 pm.

Prepared by Joan Dietrich, Secretary, SB40 Board

HOWELL COUNTY SENATE BILL 40  
BOARD OF DIRECTORS MEETING  
AUGUST 21, 2003

MINUTES

The Howell County SB40 Board of Directors met at the Howell County Commissioner's office in the Courthouse at 12:00 p.m.

Present were Board members: Jay Garnett, Chairman; John Deidiker, Treasurer; Mary Good; Cindy Walton; Jack Doss; Tom Poindexter; Joan Bailey Russell. Also present were: Larry Spence, Howell County Presiding Commissioner; Dennis VonAllmen, County Clerk; OSI Manager Courtney Murphy, President of Shelter Workshop; Jude Duffell; Craig Barwick; Debbie Crocker; Linda Ottow; ~~Betsy Barnes~~

Absent were Board Members: Joan Dietrich and Trent Cockrum.

Minutes of the previous meeting were read and approved. Motion by Tom Poindexter to accept the minutes and seconded by John Deidiker. Motion passed.

Treasurer John Deidiker reported the present bank balance was \$168,964.64. Motion by Joan Bailey Russell to accept the Treasurer's report and seconded by Jack Doss. Motion carried.

OLD BUSINESS

Chairman Jay Garnett informed the Board that a special meeting should be held to discuss SB40 Board legal issues.

Craig Barwick of Poplar Bluff Regional Center, reported on the Matching Funds project: \$4,182.38 has been used to date and the balance of the \$6,000.00 matching funds would be used up prior to our next quarterly meeting. Motion made by Jack Doss to pay the next installment of \$6,620.00 and seconded by Tom Poindexter. Motion carried.

Jay Garnett stated that he had received a letter of appreciation from Judy Duffin in regard to the respite care for her son.

NEW BUSINESS

Discussion was held on joining the MACDDS, Missouri Association of County Disabilities Services, which consists of SB40 Boards who hold regular meetings and retain attorneys for legal assistance. This would be a resource to aid this Board in further utilizing funds. The cost of joining is somewhere between \$300-\$500 per year.

Craig Barwick pointed out that Betsy Barnes has agreed to come to West Plains to give the Board some information on MACDDS. Jay Garnett suggested we table the matter of joining until Betsy Barnes

could meet with the Board. Craig agreed to set up a Tuesday evening meeting within 45 days with Betsy. A motion was made by Tom Poindexter to budget \$500.00 for expenses and seconded by Joan Bailey Russell. Motion carried.

Discussion was held on setting the tax levy. Dennis VonAllmen informed the Board that the Auditor's Office has set the tax rate ceiling at .00903 per \$100.00 assessed valuation. Jack Doss made a motion to leave the levy at .005 and Cindy Walton seconded. Motion carried.

#### **SHELTERED WORKSHOP REPORT AND FUNDING REQUEST**

Receipts from OSI for transportation for the months of May, June, July were \$27,000.00, and disbursements of \$22,994.74 were made.

Request for funds from OSI, approved by the Board, were as follows:

Transportation for the months of August, September, October: \$20,000.00.

Motion made by Tom Poindexter to approve requests and seconded by Jack Doss. Motion carried.

#### **OTHER BUSINESS**

Craig Barwick of the State of Missouri Dept. of Mental Health from Poplar Bluff, announced he would be retiring and Debbie Crocker will be working on his projects.

John Deidiker informed the Board that the State Auditor is requiring this Board to enter into a new contract every two years with the Bank holding its funds. John will be delivering this contract to all the local Banks giving each Bank an opportunity to bid.

Motion to reimburse Commissioner Spence for lunch for \$39.15 was made by Mary Good and seconded by Joan Bailey Russell. Motion approved.

Linda Ottow announced that she has been asked by the Poplar Bluff Regional Council to represent Howell County by sitting on the Advisory Board to Poplar Bluff Regional Center and the Dept. of Mental Health. They have already received a grant for \$50,000.00 to benefit Howell County and Poplar Bluff. She is looking at setting up a Web site and doing a needs assessment.

Next meeting of the Howell County Senate Bill 40 Board will be November 20, 2003, at 12:00 noon, in the Howell County Commissioner's Office.

Motion made by Joan Bailey Russell to adjourn and seconded by Tom Poindexter. Motion carried.

# **MINUTES**

## **Howell County Senate Bill 40 Board of Directors Meeting November 20, 2003**

The Howell County SB 40 Board of Directors met at the Ramada Inn, located in West Plains, at 6:00 p.m.

Present were board members: Jay Garnett, Chairman; Joan Dietrich, Secretary; Trent Cockrum, Jack Doss, Mary Good, and Joan Bailey-Russell.

Also present were: Larry Spence, Howell County Presiding Commissioner; Dennis K. VonAllmen, Howell County Clerk; Courtney Murphy, OSI Manager; Harold Tipton, OSI Board; Bob Seargent, OSI Board; Phil Meyer, OSI Board; Steve Privette, OSI Board; Jim Duffin, Concerned Citizen / Parent; Jude Duffell, Concerned Citizen / Sibiling; Kim Crites (Director), Angie Graut, Lisa Earnest, and Debra Crocker from the Poplar Bluff Regional Center; Linda and Udo Ottow from Oakwood Life-Sharing Services, Inc. of West Plains; Mike and Sheila Newton – Providers from Lamplight Village RCF – Newton's Facilities; Donna Laig, RAC VIII Chair & rep. from Howell County; Betsy Barnes, Executive Director, Pike County SB40 Board.

Absent were board members: John Deidiker, Cindy Walton, Tom Poindexter.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

A correction was made to the minutes from the board meeting on August 21, 2003. The correction was made as follows: Betsy Barnes was not in attendance.

A motion was made by Mary Good to accept the minutes as corrected. Joan Bailey-Russell seconded the motion. The motion carried.

### **TREASURER'S REPORT**

Acting Treasurer Jack Doss reported the present checking balance to be \$144,430.86 with \$162,445.32 budgeted to be spent. Motion by Joan Dietrich to accept the treasurer's report and seconded by Mary Good. The motion carried.

An internal audit of the SB40 Finances has been completed by Jack Doss. All has been found to be correct.

Treasurer John Deidiker's term will expire at the end of the year. He asked to not be reappointed to the board.

Two bids are currently outstanding from West Plains Bank and Trust and Great Southern Bank to be discussed at the next meeting.

Joan Dietrich made a motion to approve a funding request for \$225.00 to \$250.00 to cover mileage, dinner and hotel stay for our guest speaker, Betsy Barnes of the Pike County SB40 Board. The motion was seconded by Mary Good. The motion carried.

## **OLD BUSINESS**

### **A. Approve Contract with Department of Mental Health:**

Joan Dietrich made a motion for Jay Garnett to have approval to sign a contract of agreement between the Howell County Senate Bill 40 Board of Directors and The Department of Mental Health Division of Mental Retardation and Developmental Disabilities. It is a cooperative funding of Medicaid waiver match for wavered services. The SB40 Board will make four equal payments of \$26,480.00. Joan Bailey Russell seconded the motion. Motion carried.

### **B. Membership in MACDDS:**

Betsy Barnes, Executive Director of Pike County SB40 Board, shared information with those present concerning MACDDS. She stated MACDDS is a valuable source of information as an agency which provides a network to share information from around the state. Membership is free the first year. Meetings are monthly – for usually two days – usually Wednesdays and Thursday.

The Howell County Board discussed the need for a member of the SB40 Board to attend the meetings. All members are to consider this need.

## **NEW BUSINESS**

None

## **FUNDING REQUESTS**

### **A. Sheltered Workshop Report & Funding Request:**

Receipts from OSI for transportation for the months of August, September, and October were \$20,000.00.

Request for funds for OSI, approved by the Board, were as follows:

Transportation for the months of November, December, and January: \$27,000.

Motion made by Joan Bailey-Russell to approve this request and seconded by Jack Doss. The motion carried.

Discussion was held concerning fixed transportation route services. Courtney Murphy stated OSI could use thirty to forty additional employees.

Courtney Murphy discussed the possibility of adding additional square footage at OSI over the next ten years. He presented four possible plans. The OSI board would like to know if SB40 would support the additions and at what financial level. The additions would be between \$500,000 to \$800,000.



**B. Poplar Bluff Regional Center:**

Kim Crites stated the Howell County Waiver Cost for New Consumer Services were as follows: Howell County spent \$5,825.17 with federal waiver of \$9228.56 with a total waiver of \$15,053.73. Mary Good made a motion to approve \$6,620.00. Jack Doss seconded the motion. The motion carried.

**SB40 INITIATIVES AROUND THE STATE**

Betsy Barnes, Executive Director of the Pike County SB40 Board spoke with the group with a goal to provide a better understanding of SB40. She discussed services available in Pike County, the benefit of a needs assessment, shared MACDDS annual report, discussed available matching funds, and legal issues that have taken place around the state. She discussed a MODOT program for vehicles ie: wheel chair lifts, vans, or straight vans for transportation.

Barnes once again emphasized a needs assessment was a good place to start. Donna Lang, of Region VIII Advisory Center, stated a needs assessment would be completed on December 18 at 1:00 pm at the West Plains Civic Center.

**ANY OTHER BUSINESS**

Discussion was held related to the legal aspects of the SB40 statue and the authorized use of the money.

**NEXT MEETING**

The next quarterly meeting of the Howell County Senate Bill 40 Board will be Thursday, January 22, 2004, at 12:00 p.m. at the County Commissioner's Office in the Howell County Courthouse. Approval of the 2004 budget and the election of officers will take place.

**ADJOURN**

Mary Good made a motion for the meeting to adjourn. Joan Dietrich seconded the motion. The motion carried. The meeting adjourned at 8:30 pm.

Prepared by Joan Dietrich, Secretary, SB40 Board